

Choctaw Archiving (CAE) is 8(a) certified and small, disadvantaged business certified.



GSA Schedule 36 SINS

51-504 – Records Management Services
733-1 – Mail Room Administrative Support Services



2101 W. Arkansas
Durant, OK 74701-5634
tel. 888-569-2673
fax. 214-733-8934
www.choctawarchiving.com

Choctaw Archiving, headquartered in Durant, OK, was created by Tribal Council Bill on March 11, 2003. The enterprise is a wholly owned subsidiary of the Choctaw Nation of Oklahoma. Choctaw Archiving contributes profits to support the Nation's social programs, to provide employment opportunities for Tribal members, and to bolster economic development in Southeast Oklahoma.



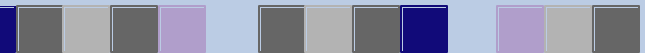
www.choctawnation.com

CAE

Health Professionals



Information Technology
& Records Management



Healthcare Services

Physician Staffing

Anesthesiology Ophthalmology
Cardiology Orthopedics
Dentistry Pediatrics
Dermatology Psychiatry
Emergency Medicine Radiology
Family Practice Surgery-General
General Medicine Surgery-Oncology
Internal Medicine Surgery-Orthopedic
OB/GYN Urology

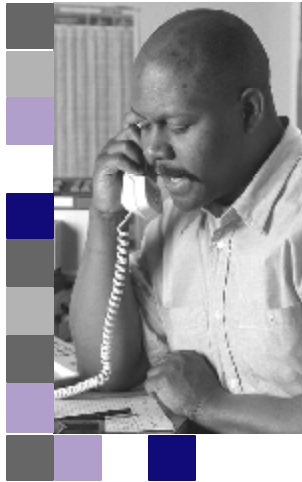
Ancillary Personnel

Cardiac Monitor Techs
Certified Nurses Aides
Certified Ophthalmology Assistants
CT Tech
Certified RN Anesthetists
Dental Assistants
Dental Hygienists
Dieticians
EMTs
LPNs/LVNs
Medical Techs
Mammography Techs
MRI Techs
Mental Health Techs
Nurse Practitioners
Occupational Therapists
Ophthalmic Techs
OR Techs
Physicians Assistants
Physical Therapists
PT Assistants
Radiation Therapy Techs
Speech Therapists
X-Ray Techs



Social Services

Clinical Social Workers
Treatment Managers
Intervention Specialists
Community Health Nurses
New Parent Education Specialists
Family Advocacy Assistants
Victim Advocates
Case Managers
Home Visitors
Counselors



Information Technology Services

Information management
Data analysis
Business process reengineering
Networking
Database design, development, and implementation

Secure Scanning & Storage

Services

Records Management
Data Entry
Imaging Services
Digital Archiving
Document Storage
Document Destruction
Scan-on-Demand
Indexing
Backup/Recovery
Consulting Services

Safeguards

HIPAA Compliance
Safe Storage Facility
Electronic Backups
Quality Control



CAE also offers retail office products and merchandise for Federal customers.